

# Quality Center 10 Admin

## 1 Day course

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Day

The  
comprehensive  
course covering  
all aspects of  
Quality Center  
administration

Recommended  
for anyone new  
to Quality  
Center admin or  
for those  
upgrading from  
previous  
versions of  
TestDirector or  
Quality Center

This course covers all aspects of administering the Quality Center implementation, from the Site Admin utility through to project customisation and workflow.

The course covers best practices, how to maintain Quality Center projects and how to resolve typical day-to-day issues and implement user requests.

Throughout the course practical examples are demonstrated, and the delegates get to practice what they have learned in each chapter within Quality Center.

The course is intended for anyone that will be administering Quality Center.

### Course Objectives

- Understand the QC architecture
- Know every aspect of the Site Admin utility, QC project management, site configuration, users, licences, implementing company-wide policies
- Gain a full understanding of project customisation, including user group permissions, custom fields, automail and alerts, workflow and the VBScript editor.
- Get to know best practices in implementing and maintaining QC.
- By the end of the course you should have a complete understanding of all aspects of QC administration.

### Key Points

#### The QC Architecture

Understand the architecture of QC, the admin components of QC, and the file structure of the repository

#### Managing Users

How to setup new users, and import users from a global level, resetting passwords, making users administrators, deleting and removing users, adding users to projects

#### Managing Domains & Projects

How to create domains and projects, importing/exporting projects, activating/deactivating, removing and deleting projects. The project table structure, copying projects.

#### Template projects

How to create template projects then create new projects from the template. How to link projects to a template. How to implement cross-project customisation

#### Managing Site Connections & Licences

How to monitor users, disconnect users, import licences, modify licences, licence types

#### Server & Database Connectivity

Setup of logs for QC Servers. Setting up new database connections

#### Server Configuration

Site Parameters, how to implement organisation-wide policies, renaming QC modules at a global and local level

#### User Groups & Permissions

Creating new user groups, setting permissions, changing module-level access, how to use data-hiding filters

#### Customising Projects

Custom fields, custom look-up lists, making fields mandatory, turning on history for fields, defining Requirement types, editing RBQM constants

#### Configuring Automail & Alert Rules

Setting up Automail server side and at a project level. Creating mail conditions. Using alert rules

#### Workflow

Using the defect workflow wizards. How to use the VBScript editor to automate tasks in your QC project